



Buckland & Chipping Parish Council

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MEETING No 267 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Members are hereby summoned to attend Buckland & Chipping Parish Council Meeting 267 on Monday 18 January 2016 at The Manor House, Buntingford at 8pm for the purpose of transacting the following business:

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 12 January 2016

AGENDA

- 267.01 Chairman:** To elect a Chairman for the meeting
- 267.02 Apologies for absence**
1. Councillors (giving a reason, which may be voted on as acceptable or not)
 2. Other apologies
- 267.03 Declarations of Interest and dispensations**
1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
 2. To receive members' written requests for dispensations for declarable interests (if any)
 3. To discuss and vote on any requests for dispensation as appropriate
- 267.04 To approve and sign Minutes of Parish Council Meeting 266 held on 16th November 2015**
- 267.05 Casual Vacancy:** update
- 267.06 Police Report:** To receive report from Hertfordshire Police
- 267.07 To receive Chairman's Report:** For information only
- 267.08 Finance**
1. To receive and approve the accounts statement (*Appendix A*)
 2. To receive report of current financial position against budget
 3. For a non-signatory member to verify and sign the accounts reconciliation and bank statements
 4. To agree signing of cheques for payment (*Appendix B*) – *to be signed at the end of the meeting*
 5. To agree to provide support for the Clerk completing his CiLCA portfolio
 6.
 1. To consider and agree the budget and precept for 2016/17
 2. To consider writing off two uncashed cheques totalling £808 from Sept/Nov 2014
- 267.09 PLANNING**
1. **New Applications**
- | | | |
|--------------|--|---------------------------------|
| 3/15/2460/HH | 11 The Square, Chipping: Side ground floor and first floor extension. Porch to front door. | PC comments ext to 19th January |
|--------------|--|---------------------------------|
2. **Decision Notices**
- | | | |
|------|--|--|
| NONE | | |
|------|--|--|
3. **Other**
- SLAA Round 3 sites consultation:** comments deadline 31 January
- 267.10 Correspondence:** To receive list of correspondence (*list below, for information only*)

- 267.11 Buckland Church**
1. To consider any progress on CCT items: floor grille, entrance lighting, opening hours, automatic door opening system, permanent display of remembrance.
 2. Chemical/compost toilet: update on approval of PCC/Diocese
 3. Entrance track improvements: update on Diocese views and HCC Rights of Way Officer

- 267.12 Telephone kiosks/AED boxes**
1. Update on refurbishment, fitting and commissioning
 2. To consider cleaning contract once operational

267.13 Pond: To receive update of the Working Group

- 267.14 Highways**
- HGV movements along Buckland Road: update
 - Missing/broken 40mph sign – Chipping: update
 - Sewer overflow by Chipping Hall: report

267.15 Mile Post: update in re-siting

267.16 Neighbourhood Plan: Update on present position and Community Green Space designation

267.17 Newsletter: Deadline for next issue and any other matters

267.18 Christmas lunch for Senior Citizens: to receive report

To consider suspending the Meeting for Public Comments: Limited to 15 minutes
Meeting to be resumed

267.19 Urgent matters received too late for inclusion on this agenda (for full discussion on the next agenda)

- 267.20 Items for future agendas:**
- Gateway feature: To consider flower boxes on signs and possible maintenance/watering solutions
 - Water Wheel A10/Rectory Close: Refurbishment of the Wheel and surrounding ground (March 2016 agenda)
 - Village events for Summer, Bonfire/fireworks night, Christmas or any special events
 - To receive any other items for future consideration

267.21 To agree a date for the March Parish Council meeting

Correspondence list for Agenda item 267.09: (for information only)

- HAPTC/HCC: Hertfordshire Compact consultation
- EHC: Electoral register 1 Dec 2015
- D Smith: Old BCPC papers
- EHC: SLAA Round 3 consultation (267.09.3)
- Notification of overflowing sewer by Chipping Hall (267.14)